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Table, Seating, Linen and Square Footage Guide

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Table Seating Capacities

| Round Tables | | Rectangular Tables: | |
|--------------|--------------|---------------------|-------------|
| Table Size | Seats | Table Size | Seats |
| 24" | 2-3 people | 4' x 30" | 4-6 people |
| 30" | 2-4 people | 6' x 30" | 6-8 people |
| 36" | 2-4 people | 8' x 30" | 8-10 people |
| 48" | 5-7 people | | |
| 60" | 8-10 people | | |
| 66" | 8-10 people | | |
| 72" | 10-12 people | | |
| 84" | 12-14 people | | |
| 96" | 14-16 people | | |

Table Linen Guide

| Linen Sizes | Seating Capacity | | | | | | |
|----------------|------------------|---------------|----------------|------------|------------|----------------|----------------------|
| | 10-12 people | 8-10 people | 8-10 people | 6-8 people | 6-8 people | 2-4 people | 2-4 people |
| 72" round | | | | | | 24 & 30" round | 30" round x 42" tall |
| 132" round | To floor | | | | | | To floor; tie post |
| 120" round | 24" drop | 27" drop | To floor | | | | To floor |
| 108" round | 18" drop | 21" drop | 24" drop | 27" drop | To floor | | 3" off the floor |
| 90" round | 9" drop | 12" drop | 15" drop | 18" drop | 21" drop | To floor | 12" off the floor |
| 54"x54" square | Center of top | Center of top | To edge of top | 3" drop | 6" drop | 15" drop | |
| 72"x72" square | To edge of top | 3" drop | 6" drop | 9" drop | 12" drop | 21" drop | |
| 90"x90" square | 9" drop | 12" drop | 15" drop | 18" drop | 21" drop | To floor | 12" drop |

Square Footage Guide

Cocktail Parties/Reception Standing Only 8 sq.ft. per person

Dining & Banquet Seating

| | |
|--------------------------|-------------------------|
| 6'x30' Rectangular table | 10-12 sq.ft. per person |
| 8'x30" Rectangular table | 10-12 sq.ft. per person |
| 48" round table | 15 sq.ft. per person |
| 66-72" round table | 15 sq.ft. per person |

Theater/Classroom Style Seating

Tables and chairs in rows 8 sq.ft. per person

Additional Space Consideration:

| | |
|----------------|-----------------------|
| Buffet Tables | 100 sq.ft. per person |
| Bar/Bar Tables | 100 sq.ft. per person |
| Band | 100 sq.ft. per person |
| Disk Jockey | 50 sq.ft. per person |
| Dance Floor | 2-4 sq.ft. per person |